Recertification Unit (RU) Documentation Form

This form may be used to document Recertification Units (RUs) for attendance at technical training, an industry-related technical course, or for presenting a technical paper at a national, regional, or local conference. Please fill in the following information and have the event organizer or instructor sign the form.

Event date: ____________________       Duration of Attendance: ________________________

Member name: ___________________________________________________

Member email: ___________________________________________________

SCTE•ISBE member ID: _____________________________________________

Course/presentation title: ___________________________________________

Course/presentation sponsored by: ___________________________________

Organizer/instructor name: _________________________________________

Organizer/instructor signature: _____________________________________
(If unable to get the organizer/instructor signature, please get the signature of your boss or a chapter leader.)

I certify that the above information is true.
Member signature: ________________________________

You need to select session(s) that are appropriate to your certification level. SCTE•ISBE will make the final decision as to relevance of the submission to SCTE•ISBE Certifications. If you have questions, please contact SCTE•ISBE for rules and specific course/presentation approval.

Submit form:
SCTE•ISBE
Attn: Certification
140 Philips Rd
Exton, PA 19341
Fax: 610-363-5898